

EMERGENCY NURSES ASSOCIATION  
 California State Council Meeting  
 Orange County November 3, 2006 (DRAFT)

STATE COUNCIL MEETING MINUTES  
 CALIFORNIA STATE COUNCIL ENA  
 JANUARY 19, 2007  
 SAN FRANCISCO, CA  
 Approved April 19, 2007

TOPIC	TI ME	DISCUSSION	ACTION
Call to order & establish quorum	5 min	<ul style="list-style-type: none"> <li>• Call to order @ 1309 Quorum established.</li> </ul>	
Introductions	5 min	<ul style="list-style-type: none"> <li>• Welcome. Around the room introductions of attendees.</li> </ul>	
Approval of minutes	5 min	<ul style="list-style-type: none"> <li>• Review and approve November State Council Minutes</li> </ul>	Move to approve minutes Anna Valdez, 2 <sup>nd</sup> by Mark Wandro. Motion carried.
Treasurers Report Jackie Magnuson	10 min	<ul style="list-style-type: none"> <li>• Business Checking Account: \$46,714.68 Non-Profit Checking: \$4,775.00 Business Market Rate Account: \$42,604.49 Time Account: \$48,615.01</li> <li>• Total: \$149,937.46</li> <li>• Application for Wells Fargo Business Card in process. \$50/year fee and will earn reward points which will be used as raffle prizes during State Council Meeting. 2 Cards will be issued with a \$15,000 limit on each. The 2 persons who will receive the cards are the Director at Large and the Treasurer. For 2007 that will be Jody Haynes and Jackie Magnuson. Once we have been approved will we cancel</li> </ul>	No action required at this time.

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		<p>the American Express card the Robert Toman had set up in his name.</p> <ul style="list-style-type: none"> <li>• R&amp;Es are due by February 15, 2007, postmarked by February 12, 2007.</li> <li>• R&amp;Es have been received from Loma Prieta, Kern and Superior</li> <li>• E-Commerce account has been set up for the on-line registration for the upcoming educational event. We will be able to accept Visa, Master Card, American Express and Discover.</li> <li>• All Chapter treasurers will receive a resource manual.</li> </ul>	
<p>Unfinished Business          Matt Powers</p>	<p>20 min</p>	<ul style="list-style-type: none"> <li>• National Memorial to Honor deceased ENA members. National is looking for Bios and pictures of deceased ENA members to make a recognition board at the National Office. Previous members noted Anita Schaffer, Helen Breton, Gary Sporger, Ann Dean and Katrina Kish.</li> <li>• Emergency Nurses Week-Jackie and Louise are drafting a policy regarding the State Council giving each Chapter \$300 which the Chapter will match to use as they see fit for Emergency Nurses Week.</li> <li>• Completion of Bylaws and Standardized Procedures-Robert Toman Immediate Past President will be leading these. They are on the Internet at the CalENA website to be viewed. Send any changes or updates to Robert via e-</li> </ul>	<p>Will follow up on the guidelines from National. Will ask at every other State Council Meeting if known of any recent death of members.</p>

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		<p>mail.</p> <ul style="list-style-type: none"> <li>• State Challenge for ENA Foundation. Asking each member to donate \$1.00. The State with the most money donated will have a one time Scholarship named for them.</li> </ul>	<p>Board will review the State Challenge        Will look at Chapters challenging each other.</p>
<p>New Business        Matt Powers</p>	<p>20        min</p>	<ul style="list-style-type: none"> <li>• 2007 State Leadership is open to all State, Chapter and Committee chair leaders. It is free and if you decide to go to Leadership you get a discount of \$210 for registration</li> <li>• Received a Thank You Card from Donna Cahill for the scholarship she received from the State.</li> <li>• 2007 Officer and Annual Reports- the following Chapters have not sent theirs in yet. Greater LA, Kern, Mid Valley, Sacramento (Done), San Diego, Superior (Done) National is looking into dissolving Chapters that do not submit their required paperwork in a timely manner.</li> <li>• 2006 State Achievement Award-With the help of Janet, Jackie, Louise, Ellie, Jody, Mark, Debbie, Anna and Jan. Matt was able to get the packet together within 48 hours. Only 6 states have submitted the packet. Need a score of 67% at least to qualify, we had between 80-85%. Ours was the thickest packet received. The award will be given out a National in September.</li> </ul>	<p>Greater LA-has submitted their reports as of meeting time.        San Diego-has submitted their reports as of printing time of the minutes</p>

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		<ul style="list-style-type: none"> <li>• Strategic Plan-Committee Chairs need to review the Strategic plan for any changes or updates. Please e-mail any changes to your Board Liaisons by April 1, 2007</li> <li>• CalENA Scholarships-deadline May 1, 2007</li> <li>• State Leadership Awards-taking any nominations for Awards. Anyone that you think has shown or provided Leadership</li> <li>• 2007 National Awards Nominations-Anyone that has made contributions to Emergency Nursing, applications will be available.</li> <li>• Website/E-mail system-BOD is working with the 2 entities to have proper contracts written and signed</li> <li>• Condolence Procedure-Making a standardized procedure that will acknowledge a member either in celebration or tragedy.</li> </ul>	<p>Matt will send out an e-mail regarding procedures for applying</p> <p>Standardized Procedure in process</p>
Chapter Reports		<ul style="list-style-type: none"> <li>• Update chapter web information by emailing Tom Trimble @ webmaster@CalENA.net</li> </ul>	
East Bay #223	5 min	<ul style="list-style-type: none"> <li>• Poor year for membership in 2006, 2007 looking better. Will have a Chapter raffle basket for Lake Tahoe Educational Event</li> </ul>	
Greater LA #224	5 min	<ul style="list-style-type: none"> <li>• Changed over Board. Have submitted paperwork to National. Will be setting new meeting dates at our next meeting. Still have Pins!</li> </ul>	
Mid Valley #225	5 min	<ul style="list-style-type: none"> <li>• Doing Well. Nothing new at present. Will be planning a Dinner for Emergency Nurses Week</li> </ul>	
Orange Coast #226	5 min	<ul style="list-style-type: none"> <li>• Great Educational Event in November, Thank You to all who attended. Had a \$10,000 profit.</li> </ul>	

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		<p>Will be working with LA Chapter for Educational Event at November Meeting.          Next Chapter meeting 1/31/07 at St. Joseph</p>	
San Diego #228	5 min	<ul style="list-style-type: none"> <li>Supporting Breast Ca awareness. 911 conference in July. Look forward for the Day at the Races.</li> </ul>	
San Francisco #230	5 min	<ul style="list-style-type: none"> <li>First Meeting 1/7/07. Three new members attended in addition to current members. A new member was elected to the vacant President-Elect position. Mark Wandro is providing information and procedural support for the new officers. Possible CEN review course in the future. Planning a volunteer/outreach event at a local school. Additional goal for this year is to verify current contact/liaison information for hospital emergency departments within the SF Bay Area Chapter.</li> </ul>	
Channel Islands #378	5 min	<ul style="list-style-type: none"> <li>Looking for more participation from members. Will be going to hospitals in area to encourage participation.</li> </ul>	
Loma Prieta #232	5 min	<ul style="list-style-type: none"> <li>Has set their educational and nursing practice calendar for 2007. We alternate education and practice monthly. ENA Annual Update, our fundraiser will be held May 17, 2007 at the Regional Medical Center of San Jose. Our President-Elect Genie Giguere has resigned her position, she is moving out of the area to the Sacramento Chapter area. Diane St. Denis has replaced her as President-Elect.</li> </ul>	

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Inland Empire #362	5 min	<ul style="list-style-type: none"> <li>Looking to work with San Diego Chapter to co-sponsor an Educational Event. Have had low participation, looking into changing meetings to quarterly like other chapters.</li> </ul>	
Sacramento #253	5 min	<ul style="list-style-type: none"> <li>New Board installed. CEN review course planned for San Juan Mercy. Looking at plans for electronic communication and membership participation</li> </ul>	
Superior # 279		<ul style="list-style-type: none"> <li>Has had increase privation. Planning a CEN review course, TNCC and ENPC</li> </ul>	
Kern County #442	5 min	<ul style="list-style-type: none"> <li>Not represented</li> </ul>	
<b>Committee Reports</b>			
Government Affairs Debbie Rogers	10 min	<ul style="list-style-type: none"> <li>AB113 (Beall) Existing law, with certain exceptions, requires a hospital that plans to reduce or eliminate emergency medical services to notify various entities at least 90 days before it takes that action. Violation of these provisions is a crime. This bill would instead require 180 days prior to reducing or closing emergency medical services</li> <li>AB 64 (Berg) This bill would enact the Uniform Emergency Volunteer Health Practitioners Act, which would provide procedures to register volunteer health practitioners with valid and current licenses in other states. This would allow volunteers to practice thru a host entity for the duration of a state or local emergency and would require the host to consult and coordinate its activities with the Office of Emergency</li> </ul>	

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		<p>Services to the extent practicable.</p> <ul style="list-style-type: none"> <li>•Governor’s Healthcare Reform</li> <li>•Budget Issues</li> </ul>	
<p>Newsletter Mark Wandro</p>	<p>5 min</p>	<ul style="list-style-type: none"> <li>• Thank you to those that sent in reports. Committee chairs can send in their reports to be published. The next newsletter will be out in March Deadline for submission is February 1, 2007</li> </ul>	
<p>Leadership in Practice Julie Wanstreet/ Debbie Rodrigues</p>	<p>5 min</p>	<ul style="list-style-type: none"> <li>• Discussed Medication Reconciliation</li> <li>• Hospitals that are Stroke Accredited</li> <li>• ABG’s Who are doing them in the ED, Nurses, RT or MD’s</li> </ul>	
<p>Education Anita Fligge/Michelle Ruiz/ Anna Valdez</p>	<p>10 min</p>	<ul style="list-style-type: none"> <li>• 2007 Emergency Summit April 18-21, 2007 at Mont Bleu Resort Casino and Spa in Lake Tahoe. The Summit will coincide with a BOD meeting the afternoon of April 18, 2007. State Council and Committee meeting will be held April 19, 2007 with a Wine and Cheese reception following the meeting. The Educational event will be held on the 20<sup>th</sup> with BDLS on the 21<sup>st</sup>. Rooms are available for \$79.99 a night for Tuesday, Wednesday, Thursday and \$139.00 for Friday. You must make your own reservations. You will be able to register for the event via the Internet or by mail.</li> </ul>	

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		<ul style="list-style-type: none"> <li>• If you have any information for vendors or sponsors please e-mail Jackie Magnuson with that information. We are still looking for more.</li> <li>• Will be offering CE's for State Council meeting in the future</li> </ul>	
Trauma Anita Ruiz-Contreras	5 min	<ul style="list-style-type: none"> <li>• Looking for someone to head up CATN as a course director</li> <li>• Continuing with TNCC thru out the state Looking for more instructor will be holding classes to those that are interested.</li> </ul>	
Injury Prevention Jackie Jones	5 min	(Need report)	
Pediatrics Michael Vicioso	5 min	<ul style="list-style-type: none"> <li>• Sponsoring speaker at the Summit Dr. Jagusch Who will be speaking on Pediatric Ingestions.</li> <li>• Looking to have more ENPC instructor Courses to provide more instructors for the Area. Most have been kept in house.</li> <li>• Working with EMS Committee regarding the lack of Pediatric training with Prehospital Caregivers. Need to have representation at the State level.</li> </ul>	
Recruitment and Retention Ellie Encapera	10 min	<ul style="list-style-type: none"> <li>• Current membership 2553</li> <li>• 12 Active Chapters</li> <li>• National will be changing their membership database and assigning members according to zip codes. I will let you know when this takes affect.</li> <li>• If you sponsor a new member and they want to be included in your chapter make sure that they</li> </ul>	

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		<p>put that chapter number on the application.</p> <ul style="list-style-type: none"> <li>• Chapters may ask for prepaid memberships to be handed out, we have 100 to be awarded. They must be turned in by May 31, 2007 to increase our numbers for optimal delegate opportunities for General Assembly. I'm calling it "UP FOR GRABS" first come first served.</li> <li>• CalENA mailing labels are for sale to educational coordinators. Also encourage them to advertise in your local and state newsletter</li> <li>• Have received 71 points from National. I have purchased items with them to be raffled off at the educational event. I will continue to do this with the points I earn from memberships that are given away. I just put my number on the applications to make it easier.</li> </ul>	
ENAF Diane Schertz	5 min	<ul style="list-style-type: none"> <li>• Don't forget ENAF night at Leadership! A musical comedy written by nurses for nurses. Looking into doing another on-line auction. Today raised \$225.00 for the ENAF</li> </ul>	
Coalition of Nursing Organizations Diane Schertz	10 min	<ul style="list-style-type: none"> <li>• Has been resolved</li> </ul>	
EMS Jan Ogar/ Anna Valdez	10 min	<ul style="list-style-type: none"> <li>• State Trauma Plan is out. Would like Trauma Committee to take a look at it.</li> <li>• Would like to send a letter to Dr. Cesar or the Governor supporting the EMS Program they</li> </ul>	

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		<p>are putting together.</p> <ul style="list-style-type: none"> <li>• Will be watching the bills for next year regarding Trauma and EMT Certification and Discipline</li> <li>• Jan Ogar will be leaving sometime soon; new names have been given for the Governor to interview for replacement.</li> <li>• Looking to have CALMATs to come to April Meeting for education</li> <li>• Anyone interested on receiving information from the Disaster Interest Group should forward his or her e-mail address to Judy Scott.</li> </ul>	
Open Discussion	40 min	<ul style="list-style-type: none"> <li>• Save the Date flyers for the educational event. Take them to your meetings and hospitals</li> <li>• Labels to be sold to Ventura EMS having educational event beginning of April</li> <li>• Shop for Charity-E-commerce for not-for-profit companies. When you register and shop then money comes back to your organization.</li> <li>• Roadrunner Book will back in progress. Have it completed up to 1997. It is available on the website along with a list of Board Members since 1972.</li> <li>• Judy Kelleher is living at an assisted living apartment. Her address is: The Commons</li> </ul>	<p>Diane Schertz will check with National if we are able to use this.</p> <p>Liz Taylor will be working on this</p>

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	<p style="text-align: center;">10711 Thornton Rd.        Apt. 220        Stockton, Ca. 95209</p> <p>Phone number 209-952-6105        She would love to hear from us!</p> <ul style="list-style-type: none"> <li>•Would like for the BOD to look again at the assessment fee that California has to pay. Some feel that membership would be higher if fee was the same as other states. Many ask why CA. is higher. Especially since the state has adequate bank accounts.</li> <li>•Don't forget your Treasurer's Manual it has information regarding your bank accounts. Completing your R&amp;E reports. Any questions you can e-mail Jackie Magnuson or Louise Hummel</li> <li>•Thank You to John Fazio who made a beautiful flower arrangement to be given to the Ritz Carlton group that worked with Jody in making the arrangements.</li> <li>•Archives are kept at USCSF. If you have any thing from your chapter that you would like to have archived send an e-mail to Terri Sturgill and she will make arrangements.</li> </ul>	<p>The Treasurer will do a cost analysis and bring it to the April meeting for the BOD to review.</p>
Adjournment	Meeting ended 15:04	

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Respectfully submitted by  
Terri Sturgill RN, CEN  
2007 Secretary Cal ENA