

## California State Council Delegate Application and Point Tabulation Form

### General Information and Instructions to Applicants:

Opportunities for California delegate status to the National General Assembly are open to all current national ENA members that hold current California professional nurse licensure and wish to apply. The selection process is based upon an accumulative point system outlined in the delegate form. The more active the member, the higher the grand total, the greater the chances.

Every application submitted will be accepted and added to a list of all other applicants. Chapter Presidents should be notified of your intent to apply as a member of your chapter and may be asked to verify the accuracy of your meeting attendance. Incomplete forms should not be submitted and may be returned to the applicant.

Applicants are sorted from the highest to the lowest grand total points. The deadline for priority submission is no later than June 5<sup>th</sup> of the current year. All applications received after this deadline will be accepted, but placed at the end of the list, regardless of its point value. National ENA will notify California, during the summer months, of the total number of delegates and alternates assigned to our state. Each state is permitted to send its State Council President and 1 delegate per 50 current state members along with 2 alternates. Current national policy is subject to change. When this total is known, applicants will be selected according to their position on the list.

Potential delegates and alternates will be notified of their position and selection to serve by the Chairperson of the State Membership Committee. If the delegate is unable to serve for any reason, he/she must notify the Chair immediately so that another applicant can move up the list. **The deadline for notifying the Chairperson of "their inability to serve" must be adhered to.** National sets a deadline for submission of all delegates and alternate information by the state. **It is strongly advised that those persons applying for delegate status should do so with the intent to serve if selected.**

Official Delegates and two alternates will receive a Delegate Handbook mailed directly from the National office. Each recipient should review the material and be prepared to speak to the issues on the agenda and offer their full attention to the proceedings. Attendance is required at BOTH days of the General Assembly. Delegates and alternates will be seated together on Assembly floor and must sign in each day. The State Council may provide financial assistance to those who serve according to the above guidelines. The Cal ENA Board reserves the right to determine the amount and method of reimbursement according to the current financial status of the treasury.

Delegate applications will be provided to each Chapter Representative, available to attendees at State Council Meetings, or download from our website [www.calena.us](http://www.calena.us)

1. Complete your Delegate Application/Point Tabulation form in its entirety. Then save it in a file in your computer, and then email it as an attachment, to the Cal ENA Membership Chair.
2. Scan and email as an attachment, a sheet of copies of all certification cards. **Credit will not be given without proof of current** CA licensure, ENA membership **and ALL certification cards**.
3. Memberships that expire prior to the National General Assembly must be renewed, with proof of renewal sent to the Membership Chair prior to the General Assembly meeting.
4. Completed forms with copies of all requested information must be received by the Chair of the Membership Committee, or if mailed, **postmarked no later than June 5<sup>th</sup>** of the current year for best positions. Forms may be emailed or mailed.