

**EMERGENCY NURSES ASSOCIATION  
CALIFORNIA STATE COUNCIL  
STANDARD PROCEDURE  
STANDING COMMITTEE: EMERGENCY MEDICAL SERVICES**

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**I. PURPOSE**

The purposes of the Standing Committee: Emergency Medical Services are:

- A. To monitor and address issues affecting Emergency Medical Services (EMS) in relationship to emergency nursing;
- B. To disseminate information to the Emergency Nurses Association (ENA) California State Council and Chapters regarding EMS and serve as a resource to the EMS Commissioner;
- C. Analyze legislation and regulations affecting EMS and formulate a plan of action to respond as necessary; and
- D. Participate in other statewide committees or organizations as deemed appropriate by the State Council Board of Directors.

**II. MEMBERSHIP**

The Emergency Medical Services (EMS) Committee shall consist of the following who shall be appointed to the Committee by the State Council President according to ARTICLE XI of the *Bylaws*.

- 1. Chair
- 2. Chair-Elect (optional but desirable)
- 3. Nonspecific number of members, preferably one from each Chapter with an interest in the committee's purposes
- 4. State Council Board of Directors liaison
- 5. Appointed EMS Commissioner

**A. QUALIFICATIONS**

- 1. Chair and Chair-Elect shall have and maintain:
  - a. Current active ENA membership;
  - b. Current professional nursing licensure in the state of California;
  - c. Certified Emergency Nurse (preferred);

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- d. Current professional involvement in EMS or a related field (i.e. Mobile Intensive Care Nurse, Flight Nurse, Critical Care Transport, Base Liaison/Coordinator, Local EMSA/State EMS QI/Education Coordinator for private or public agencies).
- e. Minimum of one year active participation on the EMS Committee within the past two (2) years; and

**II. MEMBERSHIP**

A. QUALIFICATIONS (continued)

- f. Leadership as demonstrated by active involvement at Chapter, State or National level of ENA.
- 2. Members shall have and maintain:
  - a. Current active ENA membership;
  - b. Current professional nursing licensure in the state of California; and
  - C. Interest in EMS and prehospital care.

B. TERM OF OFFICE

- 1. Chair: Two-year term, subject to reappointment.
- 2. Chair-Elect: One (1) year term, subject to reappointment.
- 3. Members: One (1) year term, subject to reappointment.

Term of office shall run the calendar year i.e. beginning in January and ending in December.

C. VACANCIES

- 1. All vacancies will be filled by the State Council President according to ARTICLE VII of the *Bylaws*.

**III. SPECIFIC RESPONSIBILITIES**

A. CHAIR

- 1. Develop, submit for approval and monitor an annual Committee budget.
- 2. Submit a written report of Committee progress at the State Council meetings. If present, deliver an oral report on behalf of the Committee at said meetings.
- 3. Submit an annual written summary report of Committee activity to the State Council.

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**I. SPECIFIC RESPONSIBILITIES**

4. Call and chair (or delegate if not able to attend) meetings to coincide with the regularly scheduled State Council meetings.
5. Develop and distribute meeting agendas and minutes for Committee meetings.
6. Liaison with Government Affairs Committee Chair, or other Committee Chairs, as needed.
7. Identify, analyze and respond to pending legislation and regulations that affect the EMS prehospital care area.

**B. CHAIR-ELECT**

1. Assume responsibility in absence of Chair.
2. Assist with the responsibilities of the Chair as requested.
3. After serving as Chair-Elect for one year, willing to seek appointment as Chair the following year at the discretion of the State Council.

**C. MEMBERS**

1. Attend Committee meetings as required.
2. Maintain telephone/e-mail contact with Chair if unable to attend meetings.
3. Obtain and provide copies of pending legislation and regulations to the Chair and other Committee members as requested for review.
4. Provide verbal and written feedback on legislation and regulations under review within a timeframe as requested by the Chair.
5. Complete tasks as assigned by Chair.

**I. FUNDING**

Reimbursement will occur per Standard Procedure on Reimbursement.

**ORIGINAL APPROVED BY STATE COUNCIL: January 1994  
REVIEW: August 05  
REVISION DATE: May 2003**